

**VENANGO TECHNOLOGY CENTER  
JOINT COMMITTEE  
1 Vo-Tech Drive  
Oil City, Pennsylvania 16301**

**MINUTES**

**November 7, 2016**

The regular meeting of the Venango Technology Center Joint Committee was held this evening in the Conference Room of the Venango Technology Center, 1 Vo-Tech Drive, Oil City, PA 16301. Chairman Carbaugh called the meeting to order at one minute past seven o'clock. (7:00) p.m.

Chairman Carbaugh asked the members to pause for a moment of silence.

Chairman Carbaugh asked the members to stand for the pledge of allegiance.

**Roll Call:** Present: Todd Carson, Ron Lytle, Susan Motzer, Karen Woods, Randy Seitz, Dwight Proper, Mark Marterella, Hal Carbaugh

Absent: David Graham, Joe Womer

Also Present: Mario Fontanazza, Dr. Pamela Dye

Mr. Carbaugh requested approval of the October 3, 2016 meeting minutes.

Mrs. Woods, seconded by, Mr. Proper, moved to approve the Minutes of the October 3, 2016 meeting as submitted. Motion unanimously carried.

The Treasurer and Secretary's Report as of 11/7/2016 was submitted for information.

Mrs. Woods, seconded by Mr. Seitz, moved to accept the Treasurer and Secretary's Report as of 11/7/16. Motion unanimously carried.

A list of bills in the amount of \$616,888.91 was presented for approval.

Mr. Proper, seconded by Mr. Marterella moved to approve the list of bills as presented.

Mr. Adams commented on the Joy auction. He indicated that the amount approved at the last meeting was not exceeded were it not for the 16% buyers premium.

**Roll Call:** Ayes: Todd Carson, Ron Lytle, Susan Motzer, Karen Woods, Randy Seitz, Dwight Proper, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Under Communications, Mr. Fontanazza highlighted some things discussed in the Minutes of the Professional Advisory Committee Meeting of 10/28/16, the calendar of events and the enrollment report as of 11/7/16.

At 7:15 p.m. an executive session for legal and personnel matters was called.

The meeting reconvened at 7:24 p.m.

Mrs. Woods, seconded by Mr. Carson, moved to approve action items 8. a) – h) in one motion as follows:

- a) Action: Approve additions to the substitute instructor list.
- b) Action: Approve Audit Report for the 2015-2016 school year.
- c) Action: Approve members of the Comprehensive Plan Committee
- d) Action: Approve Board Policy update for Policy 331.
- e) Action: Accept resignation of Heidi Brown, Practical Nursing Instructor – Warren, effective November 11, 2016.
- f) Action: Approve Ann Mooney as a part-time 110 day instructor for the Practical Nursing program – Warren at Step 1, column B of the collective bargaining agreement, prorated for a salary of \$28,726.00.
- g) Action: Approve resolution to enter the Riverview Intermediate Unit consortium for guest teacher services.
- h) Action: Approve Angel Prichard and Corinna Deeter to attend the “Strategies: Educational Excellence for Health Care Providers and Educators” annual conference in State College on November 3 & 4, 2016. The cost is not to exceed \$1,250.00 – Funding Local.

**Roll Call:** Ayes: Todd Carson, Ron Lytle, Susan Motzer, Karen Woods, Randy Seitz, Dwight Proper, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Mr. Adams reported on the Joint Committee membership for 2016-2017.

Mr. Adams indicated that Mr. Vonada from Cranberry would act as the Chief School Administrator for the 2017 year.

Mr. Fontanazza reviewed his activities for October.

Chairman Carbaugh asked if there was any old business. None was noted.

Under New Business, Mrs. Woods, seconded by Mr. Carson, moved to approve New Business action items a) – e) in one motion as follows:

- a) Approve 26 additional days for Ann Mooney as PN instructor to cover the lapse due to the resignation of Heidi Brown.
- b) Approve of the additions to the Occupational Advisory Committees.
- c) Approve a textbook for Protective Services; Emergency Medical Responder: First on Scene (9<sup>th</sup> Edition) Published by Pearson. Authors-Baudour, Bergeron, Bizjak and Wesley.
- d) Accept the resignation of Joe Hulsizer as Oil & Gas Technology Instructor effective November 30, 2016.
- e) Approve advertising for an Oil & Gas Instructor at step 1 of the collective bargaining agreement.

**Roll Call:** Ayes: Todd Carson, Ron Lytle, Susan Motzer, Karen Woods, Randy Seitz, Dwight Proper, Mark Marterella, Hal Carbaugh

Nayes: None, motion carried.

Upon motion by Mrs. Woods, seconded by Ms. Motzer, the meeting adjourned at seven thirty-two (7:32) p.m.

Recorded by,

A handwritten signature in black ink, appearing to read "Patrick M. Adams", written on a light blue background.

Patrick M. Adams  
Secretary, Joint Committee